



CONGRESSMAN BRETT GUTHRIE

2ND CONGRESSIONAL DISTRICT OF KENTUCKY

U.S. SERVICE ACADEMY APPLICANT EVALUATION FORM

Section I IDENTIFICATION

NAME OF APPLICANT

FIRST

MIDDLE

LAST

NAME OF EVALUATOR

FIRST

MIDDLE

LAST

EVALUATOR'S ORGANIZATION AND/OR TITLE

EVALUATOR'S ADDRESS

STREET

CITY

STATE

ZIP

COUNTY

EVALUATOR'S CONTACT INFORMATION

BUSINESS PHONE

CELL PHONE

ADDITIONAL PHONE

EMAIL

Section II BACKGROUND

Which of the following would best classify your relationship to this applicant? (check best answer)

☐ Teacher/Instructor ☐ Employer ☐ Co-worker ☐ Friend ☐ Family ☐ Other

Please briefly explain/describe your answer:

How long have you known this applicant?



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Section III INSTRUCTIONS FOR EVALUATION

Using the scale below, please rate the applicant on the quality divided by section. Please enter a "0" if you do not have an adequate relationship with the applicant to evaluate a particular quality.

1. Below Average (Bottom 70%)
2. Average (Top 30%)
3. Good (Top 20%)
4. Very Good (Top 10%)
5. Excellent (Top 5%)
6. Truly Exceptional (Top 1–2%)

Section IV EVALUATION

INTELLECTUAL SKILLS

This applicant...

- ☐ is a critical thinker and problem solver
- ☐ is an analytical thinker
- ☐ can comprehend
and recall information easily
- ☐ is intellectually curious
- ☐ constructs logical, coherent,
and convincing arguments

PERSONAL QUALITIES

This applicant...

- ☐ is highly motivated
- ☐ shows empathy/compassion
- ☐ has surmounted difficulties and obstacles
- ☐ possesses practical judgment
- ☐ shows initiative
- ☐ demonstrates professionalism

INTEGRITY AND HONESTY

This applicant...

- ☐ behaves in accord with high ethical standards
- ☐ is reliable
- ☐ is trustworthy
- ☐ is honest
- ☐ is loyal

COMMUNICATION

This applicant...

- ☐ communicates effectively in writing
- ☐ writes persuasively
- ☐ communicates well orally
- ☐ is a thoughtful attentive listener
- ☐ asks appropriate questions for
information gathering

TASK MANAGEMENT

This applicant...

- ☐ prioritizes well
- ☐ has realistic objectives
- ☐ fulfills commitments
- ☐ manages work and time efficiently

WORKING WITH OTHERS

This applicant...

- ☐ respects other points of view
- ☐ works well with people from
different backgrounds
- ☐ motivates others toward a common goal
- ☐ is able to effectively lead groups of people
- ☐ organizes and manages others well
- ☐ demonstrates good judgment in
leadership decisions
- ☐ is a team player



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SECTION V ADDITIONAL INFORMATION

Please provide any additional information that you would like for Congressman Guthrie and his Academy Board to take into consideration when reviewing for nomination decisions.

SECTION VI SUBMISSION

Once this evaluation form is completed, you may submit it directly to Congressman Guthrie's office using the address below, or you may return it to the applicant in a sealed envelope so that they can include it in their packet that will be turned in to the office of Congressman Guthrie. By signing the line below, you certify that YOU filled out this form personally, accurately, and to the best of your ability and knowledge. If you have a business card or letterhead, please provide a copy when returning this form.

SIGNATURE OF EVALUATOR: _____ DATE: _____

Return Address:
Office of Congressman Brett Guthrie
Attn: Gregg Reynolds, Service Academy Coordinator
1001 Center Street, Suite 300
Bowling Green, KY 42101